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IF YOU SMELL GAS OR THINK YOU HAVE A GAS LEAK, CALL THE GAS EMERGENCY SERVICES FREE ON 0800 111999 (OPERATING 24/7) IN THE EVENT OF A POWER CUT CALL 105

## Data Protection Policy Statement

Crown Gas & Power is committed to conducting its business in accordance with all applicable Data Protection laws and regulations and in line with the highest standards of conduct. Personal Data is any information (including opinions and intentions) which relates to an identified or identifiable natural person as set out in the UK General Data Protection Regulations (GDPR) and Data Protection Act (2018).

The Crown Gas & Power group of companies<sup>1</sup> (CGP) are joint data controllers as defined under the GDPR, which means that we jointly determine what personal data is processed and the purposes for why it is done so. We are also responsible for notifying the Information Commissioner Office (ICO) of the data it holds or is likely to hold, and the general purposes that this data will be used for.

This policy sets out the expected behaviours of CGP's employees in relation to the collection, use, retention, transfer, disclosure and destruction of any Personal Data belonging its customers (the "Data Subject"). To this end, CGP will adhere to the Principles as set out in the GDPR and ensure that the rights of Data Subject about whom information is held, can be fully exercised as determined by the Regulation.

Non-compliance may expose CGP and its affiliates to complaints, regulatory action, fines and/or reputational damage.

Crown Gas & Power management is fully committed to ensuring continued and effective implementation of this policy and expects all of its employees to share in this commitment. Any breach of this policy will be taken seriously and may result in disciplinary action.

The Director of CGP shall ensure that resources are made available to enable appropriate technical and organisation measures to be designed, embedded and subjected to continual monitoring and review. Such measures shall support CGP in its wider objective of preserving the confidentiality, integrity and availability of data.

Terry Day,  
Joint Managing Director

Last reviewed on 29th March 2024

Next review due 29th March 2025

Crown Gas & Power is the general term applied to the companies Crown Gas and Power Limited (Co Reg. 07980591), Crown Gas and Power 2 Limited (Co Reg. 11357910) and Crown Oil Limited T/A Crown Gas and Power (Co Reg. 1315556). Companies are registered in England and Wales. Registered offices at The Oil Centre Prettywood, Bury New Road, Bury, Lancashire, BL9 7HY. Please note that telephone calls made to or from the above number maybe recorded for quality and training purposes.

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